

## PLAN 6010 PLANNING PROCESS AND PRACTICE

Spring Semester 2017

**Time:** Monday, 1 PM to 4:30 PM

**Co-Instructors:** Ellen M. Bassett, Ph.D.; Kathleen Galvin, AIA

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**Room:** 302 Campbell

**Bassett Office Hours:** Monday 10:30-12:30 PM or by Appointment

**Office Telephone:** 434-924-6461

### COURSE DESCRIPTION AND OBJECTIVES

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This course is the final practicum course for the Masters in Urban and Environmental Planning degree. This course is intended to act as an integrative device for all you have learned in your 1.5 years here (to date) and should help you to integrate skills, methodology and knowledge through application to a real site and a real world problem.

The course requires that you set up independent planning teams which will act as a consultant planner to a client, in our case usually a community group, neighborhood association, local government or non-governmental organization.

The course will run like a studio; you will be doing independent group-based work and the instructors will be consultants/coaches/advisors for your project.

### REQUIREMENTS AND GRADING

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In terms of requirements you are required to work in team to undertake a planning project and produce a good quality analysis of use to your community. There will be several components of the course grade; these are:

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|---|-----------|
| 1) Team Agreement (required, not graded)                                    |           |
| 2) Memorandum of Understanding (required, not graded)                       |           |
| 3) Interim Project Presentation (1 <sup>st</sup> Poster)                    | 15 points |
| 4) Final Project Report (Document with accompanying 2 <sup>nd</sup> poster) | 75 points |
| 5) Group Final Presentation (Public)  | 10 points |

Total: 100 points

As this is a group project, students will be grading each other on their adherence to the team agreement and their contribution to both final and interim projects. These grades will be considered by the instructors when giving final grades; the grades, however, are the prerogative of the instructors. In the case of a poorly functioning team, team leaders are encouraged to contact the professors early—do not let problems fester—so that remedial action can be taken. Such action can include removing a teammate and giving a failing grade. (We hope such sanctions are and will be entirely unnecessary.) UVA graduate scale will be applied for grades.

## **CLASS SCHEDULE: TENTATIVE SESSIONS**

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### **Monday, January 23, 2017**

#### **Course Introduction**

Three assignments introduced:

- 1) Team Agreement (Due Friday, January 27)
- 2) Memorandum of Understanding (Due Monday, January 30)
- 3) Work Plan (Draft Due: Monday, January 30)

**Check Collab for resource materials on work plans, MOUs and Team Agreements**

### **Monday, January 30, 2017**

#### **Lecture: Physical Planning Basics (Kathy Galvin)**

Discussion of Team Agreements; Review of Draft Work Plans and MOUs – please upload to drop box on Collab

RESERVE HOT DESKS FOR GROUP WORK!

**Check Collab for resource materials on urban design standards and example work**

### **Monday, February 6, 2017**

#### **Guest Lecture: Creative Approaches to Public Engagement (Barbara Brown Wilson)**

Presentation of Project, Site and Work Plan (all projects, 15 minutes plus 5 Q and A)

RESERVE HOT DESKS FOR GROUP WORK!

### **Monday, February 13, 2017**

#### **Lecture: Alternatives Analysis Presentation (Ellen Bassett)**

RESERVE HOT DESKS FOR GROUP WORK!

**Check Collab for resource materials on alternatives analysis methods.**

### **Monday, February 20, 2017**

Site Tours (logistics to be arranged; Appalshop to make virtual presentation)

### **Monday, February 27, 2017**

Work Sessions for Teams (Individual group consultations with faculty)

RESERVE HOT DESKS FOR GROUP WORK!

### **Monday, March 6, 2017 (No Meeting, Spring Break)**

### **Monday, March 13, 2017**

#### **Guest Lecture: Poster Presentations/Graphic Design for Planning Reports (Mary Butcher)**

RESERVE HOT DESKS FOR GROUP WORK!

**Check Collab for resource materials on graphic design/posters**

### **Monday, March 20, 2017**

Work Sessions for Teams (Individual group consultations with faculty)

RESERVE HOT DESKS FOR GROUP WORK!

**Monday, March 27, 2017**

Preliminary Poster Pinup and Presentations

All groups: poster presenting project and analysis to date. Required one poster to be basis of presentation and discussion.

**Monday, April 3, 2017**

Work Sessions for Teams (Individual group consultations with faculty)

RESERVE HOT DESKS FOR GROUP WORK!

**Monday, April 10, 2017**

Work Sessions for Teams (Individual group consultations with faculty)

RESERVE HOT DESKS FOR GROUP WORK!

**Monday, April 17, 2017**

Work Sessions for Teams (Individual group consultations with faculty)

RESERVE HOT DESKS FOR GROUP WORK!

**DUE DATE: DRAFT REPORTS DUE TO INSTRUCTORS: THURSDAY, APRIL 20, 5 PM**

**Monday, April 24, 2017**

Work Sessions for Teams (Individual group consultations with faculty)

RESERVE HOT DESKS FOR GROUP WORK!

**Monday, May 1, 2017**

Dress Rehearsal: Final Presentations of Project Analysis and Findings

Due: Draft Poster (one more iteration possible before public presentations); Draft

Powerpoint

**TENTATIVE PUBLIC PRESENTATION DATE: FRIDAY, MAY 12<sup>TH</sup>  
(Location TBD)**

**FINAL PRODUCTS DUE (ELECTRONICALLY AND IN HARD COPY): 11:59 PM on  
FRIDAY, MAY 12<sup>TH</sup>**